



## Linden Shade Tree Commission Regular Meeting Agenda

February 04, 2021  
7:00 PM  
City Hall

Call to Order Open Meeting-This special meeting is being held in compliance with the Open Public Meetings act and the City Clerk provided notice as required by law. Official action may be taken at this meeting. Portions of this meeting may be held in Executive Session. This meeting is being held electronically due to the International COVID-19 Virus Pandemic and in keeping with the Executive Order of the Governor to avoid public gatherings. The Meeting format was properly advertised as directed by the City Clerk of Linden, NJ and as advised by the New Jersey Department of Community Affairs regarding the possible need for "virtual meetings" as a result of the COVID-19 emergency.

1. Approval of Minutes from the December 03, 2020 Regular Meeting.
2. Discussion and Notation: The January 07, 2020 Meeting was cancelled due to the Electronic Portal not allowing anyone including the host to enter. Chairman Tandul has set up a Zoom Account and will submit to the City the cost for reimbursement.
3. Welcome to new City Council Liaison
4. Reorganization: Election of Chairman
5. Payment of Bills: Chairman Mileage, Chairman Zoom Subscription, NJ Shade Tree Federation Annual Membership.
6. Discussion: Budget Hearing- No increase in budget or Salary for Commission Secretary.
7. Discussion: Annual Accomplishment Report to NJDEP
8. Discussion: Tree City USA
9. Discussion Arbor Day 2020-COVID-19 discuss postponement from usual date of last Friday in April for both 2020 and 2021.
10. Discussion: Tree planting fall 2020/spring 2021; Change order as permitted by law to Fall 2020/Spring 2021 Tree planting contract with Wetlands Inc. (<20% increase without rebidding) Total Contract Value Amount: \$57,500.00 Payments to date: \$37,500. Allowable change order: \$57,500 x .20 = \$11,500. Actual Change Order: 19.9% = \$11,475.00 Total New Contract Value with Change Order: \$68,975.00
11. Discussion: Tree removed likely by contractor at W. Curtis and Brook. Believe contractor is Lettini again. No authorization provided by STC. Reimbursement must be made for value of the tree.
12. Discussion: Ordinance Enforcements (girdled tree at 807 Amherst, 415 Ziegler, and others)
13. Discussion: Inclusion of FAQ's and or other info in tax mailings. Flyer when properties change hands. Many new residents violating ordinance (structures constructed, mulch volcanoes, breaking branches, planting illegally, etc.)
14. Public Comments-
15. Commissioner Reports & Discussion-
16. Council Liaison Report & Discussion-
17. Next Regular Meeting Schedule: Thursday, March 04, 2021, 7:00 pm, Virtual Meeting. Access to be posted online 48 hours prior to next meeting.
18. Adjournment