

To: All City Departments, Linden Board of Health and Linden Public Library
From: Jessica Sheehy, Personnel Officer
Date: November 10, 2020
RE: Job Posting

Please be advised that there is a vacancy for the position of Fire Sub-Code Official Part-Time in the Construction Code Department at the hourly rate of \$39.37 (job description and requirements attached). The position is part time not to exceed 25 hours per week. Please post this in an area available to all employees. At this time, this position will also be publicly advertised and open to all State of NJ residents. In addition, this position will generate an open competitive announcement with the NJ Civil Service Commission.

Anyone interested in the above-mentioned vacancy, must submit an employment application which can be obtained on line at:
<https://bit.ly/linden-employment>

Due to the current COVID-19 pandemic, all applications must be completed and returned via email to jobapp@linden-nj.org, no later than 4:30 P.M. Friday, November 27, 2020. In addition to electronic submission, applications can be mailed to the City of Linden, City Clerk's Office, 301 N. Wood Ave., Linden, NJ 07036. Applications that are mailed must be post marked by the closing date of the job announcement or they will be returned to applicant. Please be advised that all employment applications must be completed at the time of submission. Please include copies of resumes, proof of qualifications or any additional documents you wish to submit with your application.

C: Mayor Derek Armstead
Council President Yamakaitis
Members of Council
Affirmative Action Officer
Bulletin Board