

2018 Annual Report



Linden Police Department



OFFICE OF
DEREK ARMSTEAD
MAYOR

City of Linden

Union County, New Jersey

CITY HALL - OFFICE OF THE MAYOR
301 NORTH WOOD AVENUE
LINDEN, NEW JERSEY 07036-4296

TELEPHONE
(908) 474-8493
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May 29, 2019

Attached is the Annual Report for the Linden Police Department for the year ending December 31, 2018. I am proud of Chief David Hart and his staff, and the effective operation of the Linden Police Department. As head of the Linden Police Department, my goal is to make sure you receive the best police protection and services that the City of Linden can provide. As your Mayor, I assure you that this is occurring.

The information contained in this report substantiates that the Police Department is run in a professional manner, and I will make sure that it continues to do so.

Regards,

Mayor Derek Armstead

DA/rkt





DEREK ARMSTEAD
MAYOR

City of Linden

Union County, New Jersey
Department Of Police
City Hall - 301 North Wood Avenue
Linden, New Jersey 07036
(908)474-8500



DAVID R. HART
CHIEF OF POLICE

Dear Mayor Armstead:

I hereby submit the Annual Report of the Linden Police Department for the year ending December 31, 2018. The report has been prepared to introduce the readers to the wide range of activities and responsibilities of the various Bureaus, Divisions and Units, which make up the Linden Police Department.

We continue with our goals of reducing violent crime, reducing burglaries and increasing community policing throughout the City of Linden. We continue to improve our relationships with our community, schools, citizens, businesses, industry and our faith based groups.

The Linden Police Department completed over 63,386 police actions in 2018, resulting in 58,834 police reports. These incidents included 218 DWI arrests and 66 Narcan deployments. These are both the highest amounts in Union County as our officers are well trained and well equipped to handle these types of incidents.

We have completed numerous projects in 2018. They include finalizing our Jobs4Blue extra duty employment, completion of our weapons upgrade and the assignment of a full time firearms range master. We instituted our First Annual Youth Academy, which was a huge success. We participated in the Union County Prosecutor's Office First Annual Helping Hand Initiative. This program assists those with drug addiction to find rehabilitation services and follow up. We participated in the 2018 Summer Slam Basketball Tournament by coaching a team of 5th and 6th grade students also sponsored by the Union County Prosecutor's Office. We completed upgrades to our vehicle fleet camera system, the replacement of our records storage carousel and the renovations of our Records Bureau.

We continued the hiring process of additional police officers to add to our compliment. Our department is very diverse, including many officers who are bilingual. With the Linden Board of Education, we have initiated the SLEO III police officer program in two schools, with plans to expand this program in the fall of 2019. We also conducted our First Annual Crossing Guard Luncheon Program, which was a huge success.

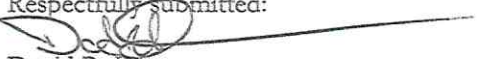
We continue to expand the role of our Public Information Office with more media and community outreach. We have continued our use of Nixle, Facebook and other social media outlets. We encourage our citizens to sign up for the NJ Special Needs Registry, Linden Police Virtual Block Watch and to utilize our Operation Medicine Drop Box in the Police Headquarters' Lobby.

I would like to commend and thank all the Linden Police Department personnel, both sworn and civilian. This includes our officers and supervisors, 911 dispatchers, clerical staff, support staff and crossing guards. Their dedication, professionalism and hard work does not go unrecognized.

I would also like to thank you Mayor Armstead and the Linden City Council for the continued support given to myself and this department during this past year.

I am proud of our department and ensure you and the council of my continued dedication to the citizens of Linden.

Respectfully submitted:


David R. Hart
Chief of Department



**Deceased Officers of the
Linden Police Department**

ALBRIGHT, GEORGE	GRIEB, ARTHUR	NOVAK, MICHAEL
BABYAK, GEORGE	GUMAUkas, JOSEPH	NOVALANY, CHARLES
BARTON, HOWARD	GUSHIN, NATHAN	NOVALANY, JOSEPH
BARTUS, PETER	GUYDAN, JOHN	ORLOWSKI, FELIX
BECKMAN, RAYMOND	GUYDEN, MICHAEL	ORZECHowSKI, JOHN
BERLIN, ANTHONY	HALASZ, STEPHEN	PECESKY, JOHN
BETTLE, CHARLES	HALLINAN, WILLIAM	PERKIN, KENNETH
BRANAGAN, THOMAS	HALYSICK, JOHN	PICKEL, GEORGE
BRAUN, EUGENE	HEISS, FREDRICK	PILCH, LEO
BREEN, MICHAEL	HENSEL, JOSEPH	PODOLLA, RUDOLPH
BRIENZA, MARIO	HERGENHEN, ARNOLD	POLI, THEODORE
BRIGHT, THOMAS	HERGENHEN, LOUIS	ROGERS, ARTHUR
BROOK, DOUGLAS	HERGERT, LOUIS	ROSE, ANDREW Sr.
BUCKEYSER, STEPHEN	HERO, MATTHEW	ROSEBROCK, PAUL
BURKIZER, HENRY	HICKEY, FRANK	ROSS, WILLIAM
BYKO, JOHN	HILL, HAROLD	RYAN, GROVER
CAFFREY, GERALD SR.	HORSCH, RALPH	SCHULTZ, STEPHEN
CALLAHAN, FRANCES	INTILI, LOUIS	SINGER, ALBERT
CARHART, ALBERT	JENEY, ROBERT	SINNOTT, RICHARD
CARTER, JAMES	KENNY, JAMES	SKALASKI, STEPHEN III
CHABAK, JOHN	KLUGE, WILLIAM	SKOLSKY, JOHN
CHAPMAN, JAMES	KLUNDER, CHARLES	SMOLYN, JOHN
CHESNEY, EDWARD	KLUNDER, JOHN	SOLSKY, SIGMUND
CLARK, GEORGE	KNAP, ELMER	STADNYK, GEORGE
CROTEAU, WILFRED	KOELLER, CHARLES Jr.	STUCKEY, OLIVER
CUPREWICH, VINCENT	KOELLER, CHARLES Sr.	SVOBODA, GEORGE
DACKERMAN, VICTOR	KOLOGI, EDWARD	SWEENEY, FRANCIS
DANIELS, CASPER	KOPEC, JOSEPH	SWEET, ANDREW
DAVIS, LONNIE	KOVAL, ALEXANDER	SZUBA, HENRY
DECKER, GEORGE	KOVTUN, JOHN	TOMASZEWSKI, HENRY
DEMYANOVITCH, PETER	KUCZYNSKI, DANIEL	TRATULIS, JOHN
DESSEFFY, WILLIAM	KUDELKO, STEPHEN	TROIANO, JOHN
DEUBEL, FRANCIS	LAVOICE, HARRY	TYRA, FRANCIS Sr.
DEUBEL, THOMAS	LELLO, DOMINIC	UMINSKI, NICHOLAS
DOUGHERTY, NEIL	LISA, ANTHONY	VALVANO, MICHAEL
DROZDOWSKI, WALTER	LISA, LOUIS	VAN DORN, JOHN
DUDASH, CHARLES	LONARDO, CARMEN	VIGGIANO, FRANK
EDZEK, FREDERICK	LUKAS, ALBIN	VIRKAITIS, JOSEPH
EICHHORN, WARREN	MACHUTA, RONALD	VOYNICK, JAMES
EIMONT, LEON	MALSAM, ROCHUS	VOYNICK, MICHAEL
EVAN, MARK	MANUZZA, STEVE	WAGNER, HARRY
FARKAS, STEPHEN	MARCZAK, MICHAEL	WASHBURN, WILLIAM
FEDOROWITZ, ALEX	MARTINKO, JOHN	WEBER, MICHAEL
FEENEY, JOHN	McCANDLES, FREDERICK	WEITZMAN, HARRY

**Deceased Officers of the
Linden Police Department**

FEHN, JOHN
FLANAGAN, EDWARD
FLANAGAN, GLENN
FLYNN, THOMAS
FRANK, CARL
FRANK, JAMES
FRAZIER, WILLARD
FRIEDRICHSEN, KURT
GALINAT, EMIL
GERGICH, EDWIN Sr.
GERGICH, EDWIN
GORDON, GEORGE

McCANE, THOMAS
McCUE, MARK
McKENNA, JOHN
McMICKENS, FRANK
MESLER, LANCE
MESLER, RUSSELL
MILES, CHARLES
MITCHELL, JAMES
MODRAK, GEORGE
MONTESI, ANTHONY
MURIN, GEORGE
MYHOWITZ, MICHAEL

WILLIAMS JOSEPH
WILLISON, FRANK
WOHLTMAN, WILLIAM
WOLF, ANDREW
WOLF, STEPHEN
WRESNIEWSKI, EDWARD
WRONSKI, JOHN
YAMAKAITIS, WILLIAM
ZASIMOVITCH, JOHN
ZOPPI, MICHAEL
ZYCH, JOHN

Retired Officers

<u>Name</u>	<u>Rank</u>	<u>Retired</u>	<u>Name</u>	<u>Rank</u>	<u>Retired</u>
Adams, Edward	Detective	7/1/2013	Knapp, William	Patrolman	5/1/2011
Allison, David	Investigator	4/1/2013	Kologi, Ronald	Patrolman	1/1/1996
Antoniewicz, Walter	Lieutenant	1/1/2016	Kovac, John	Det/Lieutenant	4/1/2006
Aslin, Christopher	Captain	7/1/2013	Kralovich, Joseph	Detective	1/1/2003
Aslin, Keith	Lieutenant	2/1/2016	Kuczynski, Francis	Deputy Chief	6/1/2004
Aslin, Marianne	Det/Sergeant	7/1/2013	Kurzweil, Willian	Patrolman	9/1/2005
Babincak, John	Patrolman	5/1/2007	Larmore, Thomas	Detective	12/1/2017
Barwick, Donald	Patrolman	8/1/2010	Leporino, Frank	Detective	1/1/2014
Berlinski, Robert	Sergeant	12/31/2008	Lord, William	Lieutenant	1/1/2011
Bivona, Salvatore	Chief	4/1/2013	Manganiello, David	Detective	3/1/2012
Book, Bruce	Patrolman	4/1/2003	Marcino, Matthew	Det/Lieutenant	12/1/2015
Boyle, Michael	Chief	2/1/2011	Marcino, Richard	Det/Sergeant	1/1/2005
Brady, Kevin	Detective	2/1/2012	Maroney, James	Patrolman	4/1/2016
Bunk, Robert	Officer	1/1/2014	Mason, Eric	Sergeant	3/1/2008
Bunk, Robert F.	Detective	7/1/1992	Matlosz, Piotr	Investigator	4/1/2017
Burke, Michael	Detective	6/1/1999	Miliano, Anthony	Det/Lieutenant	3/1/1984
Butchko, Joseph	Patrolman	10/1/1996	Miliano, John	Chief	10/1/2007
Carew, Matthew	Officer	8/1/2014	Miller, Theodore	Officer	1/1/2014
Casey, Mark	Detective	7/1/2010	Miranda, James	Patrolman	3/1/2007
Chabak, Edward	Sergeant	2/1/2015	Mnich, Michael	Sergeant	1/1/1998
Cheslock, Robert	Detective	2/1/2018	Osada, Robert	Detective	9/1/2006
Cirelli, Richard	Sergeant	1/1/2014	Padilla, Angel	Patrolman	11/1/2017
Clark, Jeffrey	Lieutenant	7/1/2017	Pardo, Theodore	Patrolman	2/1/1994
Conrad, Raymond	Investigator	1/1/2014	Parfitt, Edward	Sergeant	3/1/1986
Cordoma, Frank	Patrolman	12/1/2009	Penn, John	Sergeant	1/1/2005
Croteau, Brian	Patrolman	12/31/2008	Petrusky, Michael	Patrolman	10/1/2015
Dehler, David	Detective	11/1/2013	Powell, James	Detective	5/1/1998
Demcovitz, Theodore	Lieutenant	12/1/2008	Riznyk, Edward	Patrolman	1/1/2008
Dias, Tod	Patrolman	5/1/2010	Rose Jr., Andrew	Patrolman	1/1/2011
Diaz, Daniel	Patrolman	3/1/2018	Saake, Michael	Captain	9/1/2017
Drake, Patrick	Sergeant	1/1/2014	Sadowski, Daniel	Detective	2/1/2017
Drake, Walter	Lieutenant	6/1/2000	Sawczyn, Gerald	Detective	8/1/2008
Fronheiser, James	Patrolman	7/1/1996	Schulhaffer, James	Chief	9/1/2016
Gallo, Charles	Patrolman	9/1/2012	Senkus, George	Det/Captain	10/1/2011
Gallo, Robert	Patrolman	5/28/1988	Slotter, Dennis	Sergeant	5/1/2001
Gerbounka, Richard	Det/Captain	1/1/1994	Spano, Andrew	Detective	7/1/2011
Giegrich, Robert	Detective	2/1/2008	Stadnyk, Douglas	Sergeant	2/1/2009
Goncalves, Alvaro	Det/Sergeant	6/1/2013	Stanicki, Daniel	Detective	12/31/2008
Hance, Edward	Det/Sergeant	4/1/2007	Stanicki, Gary	Patrolman	10/1/2001
Haszko, Andrew	Investigator	12/1/2010	Stanicki, Louis	Detective	1/1/2006
Hatzlhoffer, Anthony	Patrolman	2/1/2015	Taylor, Bruce	Lieutenant	12/1/2009
Hickman, Gary	Officer	12/1/2013	Tempalsky, Donald	Det/Lieutenant	4/1/2008
Hoptay, Stephen	Lieutenant	4/1/1996	Tempalsky, Joseph	Det/Lieutenant	2/1/1997

Retired Officers

Horre, John	Sergeant	1/1/2010	Tomko, Kris	Patrolman	5/1/2010
Hreha, John	Patrolman	7/1/1992	Tracy, Victor	Patrolman	2/1/1997
Johnston, John	Detective	7/1/2013	Tyra, Frank	Detective	1/1/2001
Jones, Anneesah	Patrolman	6/1/2017	Tyra, Raymond	Det/Captain	8/1/2009
Junay, Thomas	Patrolman	1/1/2007	Tyra, William	Detective	8/1/1995
Kahana, Mark	Investigator	11/1/2017	Vanderwal, Marinus	Patrolman	8/1/1984
Kalapos, John	Detective	1/1/1992	Varga, Edward	Patrolman	1/1/1994
Kimak, John	Detective	7/1/1992	Yadlowski, Walter	Lieutenant	7/1/1980
Klebaaur, Vincent	Det/Sergeant	7/1/2001	Zack, Kathleen	Patrolman	10/1/2015
Kleinhas, Calvin	Lieutenant	10/1/1995	Zack, Paul	Patrolman	6/1/2018
Knap, Tadeusz	Patrolman	9/1/2000	Zsak, Douglas	Patrolman	2/1/2018

LINDEN POLICE DEPARTMENT

Seniority and Appointment Roster

Sarnicki, James	Det./Capt	June 16, 1977	Garrison, James	T/O	July 25, 2011
Vitrano, Jeffrey	Det./Capt	Aug. 01, 1978	Diaz, Stephanie	T/O	Sept. 7, 2011
Toth, Thomas	Capt.	Sept. 13, 1982	Velarde, Juan	Det	Sept. 7, 2011
Hart, David	Chief	Aug. 03, 1987	Lacosta, Antonio	T/O	Oct 1 2011
Carhart, Jeffrey	Det./Sgt.	Aug. 03, 1987	Wisnowski, Matthew	T/O	Jan. 1, 2012
Perrella, Andrew	Sgt.	Aug. 01, 1989	Cistaro, Michael	T/O	Jan. 1, 2012
Petroski, Nancy	Lt.	Jan. 31, 1992	Ramirez, Christian	Det	Jan. 1, 2012
Bara, Andrew	Lt.	Aug. 01, 1992	Dziadosz, Wojciech	T/O	Jan. 1, 2012
Mikolajczyk, Kenneth	Det/Sgt	Jan. 25, 1993	Halkias, John	Inv.	Jan. 1, 2012
Hammer, Peter	Inv.	July 18, 1994	Heston, Ralph	T/O	Jan. 1, 2012
Salerno, Scott	Sgt.	July 18, 1994	Nolasco, David	Det	Jan. 14, 2013
Forfa, Richard	Off.	Jan. 15, 1995	Olbrys, Michael	Det	Jan. 14, 2013
Marcus, Philip	Det.	Jan. 15, 1995	Araque, Daniel	Off	Jan. 13, 2014
Kother, David	Det.	July 24, 1995	Paster, Leon	Det	Jan. 13, 2014
Babulski, Michael	Lt.	July 24, 1995	Araque, David	Off	Jan. 13, 2014
Geisheimer, Don	Capt.	Jan. 15, 1996	Scanlon, Nicholas	Det	Jan. 13, 2014
Searles, Jeffrey	Off.	Jan. 15, 1996	Jordan, Raul	Off	July 15, 2014
Burnette, Michael	Det	Jan. 09, 1997	Mikolajczyk, Adam	Off	July 15, 2014
Dudash, Gary	Off.	Jan. 09, 1997	Niedziolka, Mieszko	Off	July 15, 2014
Mekovetz, John	Det/Lt	Jan. 09, 1997	Esparra, Camille	Off	July 15, 2014
Birch, Joseph	Sgt.	July 21, 1997	Hanns, Wayne	Off	July 9, 2015
Kaulfers, Joseph	Det	July 21, 1997	Andrews, Nicole	Off	July 9, 2015
Fortuna, Douglas	Det.	Jan. 12, 1998	Anderson, Jeffrey	Off	July 9, 2015
Fech, Brian	Det/LT	Jan. 12, 1998	Matusawicz, Anthony	Off	July 9, 2015
Bizub, William	Sgt.	Jan. 04, 1999	Cano, Sonia	Off	July 9, 2015
Fernandez, Airan	Det/Lt	July 15, 1999	Guzman, David	Off	July 9, 2015
Mikolajczyk, Kevin	Det.	July 15, 1999	Philippakos, Nektarios	Off	July 9, 2015
Cacioppo, Joseph	Lt	July 15, 1999	Hemenway, Daniel	T/O	July 9, 2015
Edgar, James	T/O	July 1, 2000	Smith Jr., Robert W.	Off	Jan. 4, 2016
Rawlins, Maurice	Det	July 1, 2000	Mendes, Daniel	Off	Jan. 4, 2016
Favor III, Anthony	Off.	Jan. 08, 2001	Appello, Joseph F.	Off	Jan. 4, 2016
Elias, Rashon	Off.	July 23, 2001	Mack IV, Edward J.	Off	Jan. 4, 2016
Cataline, Michael	Sgt.	July 23, 2001	Basich, John P.	Off	Jan. 4, 2016
Williams. Abdul	Capt.	July 23, 2001	Condora, John	Off	Jan. 11, 2016
Damatta, Matthew A.	Sgt.	Jan. 14, 2002	Mikolajczyk, Michael	Off	July 5, 2016
Koziol, Travis J.	Det/Sgt.	Jan. 14, 2002	Wegrzynek, Raymond	Off	July 5, 2016
Lordi, Anthony	Sgt.	Jan. 21, 2004	Forfa, Michael	Off	July 5, 2016
Calleja, Eric	Det/Sgt	Sept. 2, 2004	Shults, Jabari	Off	July 5, 2016
Milos, Keith	Det	Jan. 17, 2005	Scott, Ryan	Off	July 12, 2016
Kozak, Peter	Inv.	Jan. 17, 2005	Russo, Nicholas	Off	July 14, 2016
Struszczyk, Tom	Sgt.	Jan. 17, 2005	Pereira, Paulina	Off	Dec. 27, 2016
Guenther, Christopher	Lt.	July 18, 2005	Diaz, Mikael	Off	Dec. 27, 2016
Jones, Matthew	Det	July 18, 2005	Vasquez, Victoria	Off	Dec. 27, 2016
Ordonez, Ivan	Lt	July 18, 2005	Stanicki, Kevin	Off	Dec. 27, 2016
Mitros, Peter	Off.	July 18, 2005	Bonilla, Michelle	Off	Dec. 27, 2016
Jedrzejewski, Martin	Det/Sgt.	July 18, 2005	Zaccaro, Ryan	Off	Dec. 27, 2016
McPhail, Jacyn	Off.	July 18, 2005	Franjul, Ariel	Off	July 7, 2017
Zevlikaris, Afstratios	Det.	July 18, 2005	Ralda, Carlos	Off	July 7, 2017
Mohr, Jason	Det	Jan. 16, 2006	Mutz, Michael	Off	Dec. 26, 2017
Richmond, Michael	Off	Jan. 16, 2006	Mercado, Maria	Off	Dec. 26, 2017
Tristao, Danny	Det/Lt	Jan. 16, 2006	Stuart, Michael	Off	Dec. 26, 2017
Bachmann, Rick	Lt	July 18, 2006	Abrantes, Marco	Off	Dec. 26, 2017

LINDEN POLICE DEPARTMENT
Seniority and Appointment Roster

Solano, Jimmy	Inv.	July 18, 2007	Amaral, Michael	Off	Dec. 26, 2017
Turon, Daniel J.	T/O	July 18, 2007	Wilson, Antonio	Off	Dec. 26, 2017
Conk, Ian D.	Sgt.	Jan. 14, 2008	Isidoro, Richard	Off	Dec. 26, 2017
Rizzo, Michael A.	Off.	Jan. 14, 2008	Mesaros, Gabrielle	Off	Dec. 26, 2017
Perez, Javier J.	Off	Jan. 14, 2008	Aviles, Juan	Off	Dec. 26, 2017
Wegrzynek, Vincenzo	Lt	Jan. 14, 2008	Mele, Dominick	Off	May 1, 2018
Oliviera, Monika	Sgt.	July 16, 2008	Viana, Daniel	Recruit	July 6, 2018
Melchionna, Nicole	Sgt.	July 16, 2008	Dume, Renald	Recruit	July 6, 2018
Matlosz, Tomasz A.	Off	Jan. 1, 2009	Rozycki, Michael	Recruit	July 6, 2018
Sheehan, Gavin M.	Sgt.	Jan. 1 2009	Capers, Laron	Recruit	July 6, 2018
Rivera, Joseph D.	Sgt.	Jan. 12, 2009	Pozsonyi, Victor	Recruit	July 6, 2018
Palma, Philip M.	Off.	Jan. 12, 2009	Polchlopek, Slawomir	Recruit	July 6, 2018
Jones, Scott A.	Off.	Feb. 1, 2009	Berrios, Jonathan	Recruit	July 6, 2018
Sanchez, Robert	Sgt.	April 1, 2009	Matlosz, Matthew	Recruit	July 6, 2018
Vasquez, John A.	Off	July 12, 2010	Sheehy, Joshua	Recruit	July 6, 2018
Schulhafer, James E.	T/O	July 12, 2010	Arnold, Richard	Recruit	July 6, 2018
Hubert, Timothy	Det	Feb. 14, 2011			

December 31, 2018

Civilian Roster

Name	Hire Date
Araque, Daniella	6/18/2008
Blachowicz, Konrad	3/31/2014
Campione, Gina	1/1/1997
Crane, Charles	5/13/1991
DePhillips, Jacqueline	9/19/1997
Done, Joli	2/1/2017
Dziadosz, Katzaryna	2/1/2017
Feuerschwenger, Stephanie	3/17/2005
Frees, Kelly-Anne	6/1/2016
Guerra, Candice	1/5/2015
Hickman, Gary	7/16/2016
Miller, Charles	5/18/2011
Solarska-Gnat, Monika	1/6/2015
Stanley, Melissa	5/1/2018
Velez, Marilyn	1/23/2014
Williams, Jacqueline	2/1/2016

Parking Enforcement Roster

Horaneck, Gail	3/8/1999
Lindsay, Joseph	8/22/2011
Deryce, Eric	9/1/2015
Williams, Joseph	12/4/2017

December 31, 2018

Central Dispatch Roster

Battle, Cyntasia	4/3/2017
Bermudez, Matthew	2/3/2017
Chabak, Michael	1/06/2015
Cosby-Woods, Cynthia	8/22/2012
Matos, Kimberly	11/26/2001
Pardist, Thomas	3/6/2018
Payne, Erika	4/3/2017
Pirozzoli, Alexandra	4/3/2017
Safner, Louis	1/22/2014
Sepulveda, Jennifer	8/22/2018
Slovinsky, Wendy	4/2/1997
Vazquez, Roseann	3/16/1994
Vesci, Nancy	2/1/1990
Wilson, Karen	2/22/1988



ADMINISTRATIVE DIVISION

The Linden Police Department's Administrative Division is responsible for the overall efficient and effective operation of the entire police department. The division is comprised of the Chief of Police, an Administrative Captain, and two full time Administrative Assistants. If needed, based upon specific assignments, other sworn or civilian members are added to the division on a temporary or part time basis. The Administrative Division oversees all of the remaining divisions of the police department and is responsible for the promulgation and dissemination of daily informational bulletins, special orders, personnel orders, rules and regulations, standard operating procedures as well as policies and procedures to all department employees. This is accomplished utilizing various methods, including staff meetings, verbal reports, written reports and computerized information sharing via the Department's document management system. The Administrative Division also receives and assists in managing and referring out to specific divisions the vast amount of requests and correspondence that is received from the public, the business sector and other government agencies and officials.

In 2018, the Chief of Police and the Administrative Captain were among a group of City of Linden employees that attended and successfully completed a Mini-Master of Public Administration program administered by the Rutgers University – Center for Executive Leadership in Government.

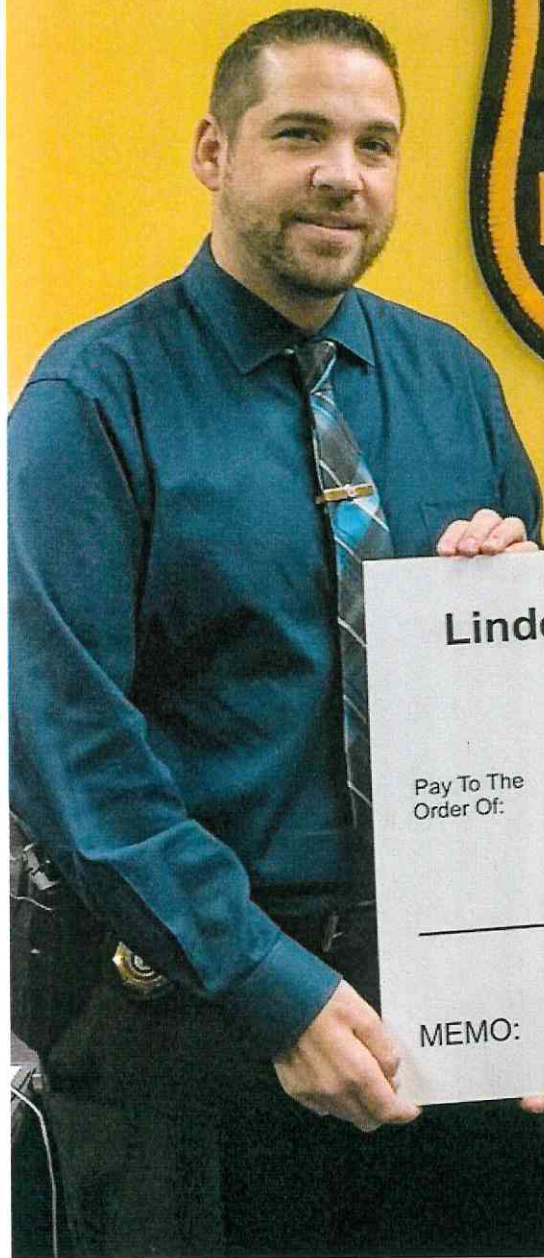
Additionally, the Administrative Division oversees the following important functions of the police department:

Budgeting and Accounting - This includes planning for the future financial needs of the department as well as managing the current expenditures of budgeted funds.

Planning - In conjunction with the budgeting function, planning is the continuous process in which the future needs and goals of the department are predicted and assessed. The preferred methods used to accomplish these needs and goals may lead to requests for future funding through the budgeting process or changes in the policies or standard operating procedures of the department.

Timekeeping - This is the day to day and long term maintenance of the attendance records (sick time, vacation days, holidays, overtime, etc.) of all employees of the police department. The department currently utilizes the computerized Police Officer Scheduling System (POSS) for timekeeping functions.

Payroll - In conjunction with the timekeeping function, payroll includes the continuous management of each police department employee's pay and overtime, ensuring that the various contractual pay rates and adjustments are accurate and reported to the City of Linden's payroll department in an efficient manner. Additionally, all sworn officer pay resulting from City of Linden Extra Duty Assignments, is managed within the Administrative Division and reported to the City of Linden's payroll department.



Linden PBA Local #42
& LPSOA

101
November 2018
DATE

Pay To The
Order Of: **The Valerie Fund** \$ **5,000.00**

Five Thousand Dollars

MEMO: NO SHAVE NOVEMBER

UNIFORMED SERVICES DIVISION

The Uniformed Services Division consists of the Patrol Division and the Traffic Bureau. Uniformed Services is the largest division within the Linden Police Department. Personnel are tasked with the mission of serving and protecting the lives and property of the residents of the City of Linden.

The Patrol Division is the linchpin of the Police Department. There are currently eighty officers and fifteen supervisors assigned to the Patrol Division as well as two supervisors and six officers/investigators assigned to the Traffic Bureau. They are responsible for a multitude of tasks including traffic enforcement, motor vehicle crash investigations, enforcement of criminal laws and municipal ordinances, first responders to sick and injured persons, courtroom security, and responding to any other call for service. The Patrol Division does all this in addition to while still providing 24 hour a day street patrol to the homes, businesses, and the many potential critical infrastructure targets located within the City of Linden. The patrol officer's day can change from routine to dangerous in the blink of an eye. The most routine incidents such as any motor vehicle stop, citizen encounter, or radio dispatch can transform from routine to life threatening in a fraction of a second. That is when they must rely on their training and experience to ensure a safe and successful outcome.

All newly hired officers are partnered with a Field Training Officer for at least six months after they have graduated from the Union County Police Academy. At the conclusion of their training period the Probationary Officers must show knowledge of many different subject areas, as well as an ability to communicate effectively with the public. As is the nature of police work, whenever you think that you have "seen everything", you soon find out that you haven't. For this reason it is most important that the Police Training Officer Program helps to enable each officer to think on his feet and be able to use a common sense approach to ensuring that the situation is concluded with the safety of the public in mind. Training Officers are expected to critically evaluate their trainees' performance daily to help them determine how to effectively handle any situation that may present itself. By doing these critical evaluations, the Field Training Officers believe the Probationary Officers will be more invested in their own education and will learn quicker and more completely. In 2017 the number of Training officers was increased to reflect new training program being put in place. In addition to preparing new officers for patrol, Training Officers also conduct in-service training for all department personnel. This will ensure that all officers are up to date with new laws, procedures, and protocols.

During the 2018 calendar year, officers assigned to the Uniformed Services Division responded to 63,386 calls for service. Calls ranged from blocked driveways to weapons-related assaults. There were assorted alarms and 911 hang-ups, medical assists, assaults/Domestic Violence calls, as well as thousands of general citizen assistance requests. Patrol Officers were also involved in the arrest of 2,035 persons for a vast array of crimes and ordinance violations, as well as outstanding Municipal Court and Superior Court warrants. The officers of the Patrol Division





LINDEN POLICE TRAFFIC BUREAU

The Traffic Bureau falls under the auspices of the Uniform Services Commander, Capt. Abdul Williams. The Bureau is commanded by Lt. Christopher Guenther who, with the assistance of Sgt. Monika Oliveira, is responsible for the daily operations of four (4) Investigators, two (2) Patrolman, four (4) Parking Enforcement Officers, two (2) full time Principal Clerks, and fifty-five (55) school crossing guards.

The primary responsibility of the Traffic Bureau Investigators is to apply advanced collision investigation training to investigate motor vehicle collisions; they are the lead investigative unit for all fatal collisions and collisions that involve serious bodily injury, and they reviewed and approved each of the three thousand and thirty-seven (3,037) motor vehicle collisions within the City during the 2018 calendar year. One hundred and seventy-four (174) of the crashes in 2018 involved injuries to one or more persons, forty-six (46) crashes involved pedestrians, and six (6) of the crashes resulted in fatalities. They also conduct follow-up investigations on each hit-and-run crash, as well as in cases involving motor vehicles abandoned on City streets and in cases where fraudulent documents are suspected. They review and prepare all driving under the Influence (DUI) cases for prosecution, which includes the transportation of blood and urine samples to the NJ State Police Lab for analysis and the return of completed search warrants to the court.

Traffic Investigators are also assigned to compile and review data in response to a variety of special requests related to traffic flow, handicap and restricted parking, and roadway data statistics. The results of these investigations are relied upon by the Chief of Police, Mayor and members of the governing body to make informed decisions regarding State, County, or municipal traffic laws and ordinances.

The Traffic Sergeant directly oversees and coordinates the implementation of traffic control plans for several large-scale events throughout the City, including the annual Halloween Parade, Special Olympics Torch Run, Police Unity Tour, and America's 9/11 ride to name a few. She also directly supervises traffic enforcement, investigative, and parking enforcement efforts.

The Traffic Bureau works closely with counterparts in the New Jersey State Department of Transportation, Union County Traffic Safety Bureau, Linden Engineering Department, Linden Parking & Transportation Bureau, and individual contractors to implement traffic safety plans associated with construction and utility work within the city. Each job requires a traffic safety plan, and the Traffic Bureau is required to review and approve each of them before work can begin.

The Traffic Bureau is charged with the supervision and management of a Draeger Alcotest 7110. Drivers in New Jersey are required to provide a breath sample when suspected of driving under the influence of intoxicants, and the Alcotest 7110 is the official breath test machine recognized by the courts to measure a drunk driving suspect's blood alcohol content. In 2018, one hundred and eighty-eight (188) drivers apprehended and examined for suspicion of driving while under the influence of intoxicants.

Speeding is consistently among the top concerns reported by residents. Every marked patrol unit in the Linden Police Department is equipped with a speed detecting radar unit; Traffic Bureau personnel are responsible for certifying and maintaining these units, as well as two Custom hand held Radar units. We deploy several speed monitors and variable message boards that can be used to display important information during emergencies or public events. These units are positioned in designated areas upon the request of citizens, elected officials, or based on available data which collect, analyze and compile data regarding traffic speed and volume.

Our High Intensity Traffic Enforcement (H.I.T.E.) Unit is comprised of two officers who, under direct supervision of the Traffic Bureau Sergeant, develop and implement targeted traffic enforcement plans in designated areas based on concerns from residents and elected officials. The Unit also participates in wide-scale enforcement campaigns, many of which are funded by a traffic safety related grants. In 2018 the Linden Police Department in programs that targeted aggressive & distracted driving, driving while intoxicated, pedestrian safety, abandoned & uninspected vehicles, and seat belt use.

The Traffic Bureau employs one (1) Parking Enforcement Supervisor and three (3) full-time Parking Enforcement Officers. Their primary duty is the enforcement of parking violations throughout the city. They are assigned on a daily basis to enforce all parking related issues. These Parking Enforcement Officers also frequently assist with school traffic and clerical duties, and they provide critical assistance during large-scale events and emergencies.

Two (2) civilian employees handle all clerical related details. During regular office hours they assist residents, business owners, and insurance companies with questions regarding motor vehicle crashes, permits for roadwork and dumpsters, handicap parking applications, and residential parking permit requests. They are responsible for preparing the schedule, processing the payroll, and purchase, issue, and replace uniforms and equipment School Crossing Guards. Additionally, they are charged with compiling and processing Worker's Compensation Claims within the Police Department, for filing required paperwork with the New Jersey Public Employees Occupational Safety and Health (PEOSH) Office, and for documenting all city property reportedly damaged as a result of a motor vehicle collision. They also digitally save and send copies of each motor vehicle crash report to the New Jersey State Department of Transportation (NJDOT) and Carfax.

One thousand six hundred and ninety-two (1,692) vehicles were towed under the authority of the Linden Police Department in 2018, and the Traffic Bureau clerks work with our towing companies and the NJ Division of Motor Vehicles to process titles for the one hundred and ninety (190) vehicles that were abandoned after being towed.

School Crossing Guards are some of the most visible, recognizable faces of the Police Department, and they are uniquely positioned to report problems in the community, often times before others are even aware. Fifty-five (55) School Crossing Guards are deployed throughout the city. Under the supervision of the Traffic Bureau Sergeant, they provide adequate and consistent assistance to students at designated intersections as they walk to and from school. The decision as to where School Crossing Guards are positioned is based on specific criteria, and data from each position is reviewed each year. All School Crossing Guards are inspected periodically throughout

the school year, and each Guard is required to attend annual training to ensure adequate and consistent protection for children attending both public and private schools.





INVESTIGATIVE DIVISION

The Investigative Division of the Linden Police Department is charged with the responsibility to investigate criminal and juvenile law violations occurring within the city of Linden. Under the command of a captain, this Division is comprised of the following units: General Assignment Detective Bureau; Juvenile Bureau; and Narcotics Bureau.

DETECTIVE BUREAU

The General Assignment Detective Bureau is part of the Investigative Division within the Linden Police Department. The bureau is staffed by one lieutenant, two sergeants, eight detectives and a clerk. The detectives investigate all indictable crimes within the City of Linden with the goal of preparing for the successful prosecution of these cases in the state Superior Court. Detectives may also help to identify individuals who commit disorderly person's offenses which are heard in Municipal Court, at the discretion of the detective supervisor in charge. The clerk assists the unit personnel with general clerical duties and coordinates the issuance of identification documents for Linden city employees, liquor establishment employees and taxicab drivers, as required by city licensing ordinances. The clerk also maintains databases for the city's Virtual Block Watch camera registration program and Pawn Shop sale and purchase reports.

Patrol Officers generate initial investigative reports of criminal acts reported to the Linden Police Department, and, after review by a detective supervisor, a detective will be assigned to start a follow-up investigation. In 2018, detectives were assigned 936 such cases. Many other cases are reviewed and closed with no further investigation if there are no investigative leads and the offense is very minor in nature. There are times when detectives will respond to the scene of certain crimes where evidence needs to be documented, preserved and collected, any time of the day or night. Some examples of these crimes include, but are not limited to: homicide, aggravated assault, robbery, sexual assault, and commercial and residential burglaries. The detectives work closely with the Union County Sheriff's Office Crime Scene Unit when the crime committed is of a serious nature, or when the crime scene is large and intricate. When dealing with homicides, the Union County Prosecutor's Office Homicide Task Force is the lead investigating agency, however, Linden detectives will work cooperatively the Prosecutor's Office on these investigations.

Detectives are constantly attending training on the latest crime trends and investigative techniques, as well as additional training based on specialized duties to which they may be assigned. This training and continuing education is vital for our detectives to serve the community with excellence and integrity when conducting their investigations. Training topics may be as diverse as crime scene evidence gathering techniques, fraud and identity theft, to street gangs and outlaw motorcycle gangs. Although many detectives are trained in certain specialties, they also conduct other criminal investigations on a day to day basis unrelated to those specialties.

Detectives also attend community meetings and other events in order to maintain open lines of communication with the citizens and advise them of crime trends and how to avoid being a victim of specific crimes.

The Detective Bureau has one detective dedicated to gather criminal intelligence. This detective reviews and disseminates intelligence from various law enforcement agencies throughout the country. The detective attends monthly meetings within Union County to discuss criminal intelligence with neighboring jurisdictions. He also reviews daily police incident reports and uses this information to determine any crime trends that are occurring in Linden and surrounding communities. The criminal intelligence detective maintains an excellent working relationship with the Newark Real Time Crime Center (NRTCC). The NRTCC conducts three conference calls per week with multiple jurisdictions within northern New Jersey to discuss criminal activity throughout the region. The relationship that has been formed with the NRTCC is a valuable resource for investigative leads and intelligence gathering and dissemination.

The Detective Bureau has two detectives assigned as Megan's Law detectives. These detectives are responsible for ensuring that sex offenders living and working within our jurisdiction are properly registered in accordance with New Jersey state law. They will also work with the Union County Prosecutor's Office when making sex offender notifications to the public to ensure all notifications are made in accordance with guidelines set forth by the New Jersey Attorney General's Office and applicable law.

General Assignment also has two detectives assigned to investigate matters related to liquor establishments in Linden. Their investigations can range from minor noise complaints at a local bar which may negatively affect the quality of life of residents in the neighborhood, to conducting an initial investigation into the sale of a liquor license. The detectives maintain contact with the New Jersey State Division of Alcoholic Beverage Control (ABC), conduct periodic inspections of licensed liquor establishments to ensure compliance with ABC regulations, and also attend meetings with the Linden City Clerk and local ABC Board as different needs arise regarding licensing issues. The detectives may also coordinate and assist in the prosecution of ABC violations which, when serious or repetitive, may lead to suspension or revocation of an establishment's liquor license.

The Detective Bureau has one detective who is assigned as the Municipal Counter-Terrorism Coordinator (MCTC). The MCTC serves as a liaison between the Linden Police Department and the Union County Counter-Terrorism Coordinator as well as with the FBI's Joint Terrorism Task Force (JTTF) located in Newark, New Jersey. This detective was formerly assigned to the JTTF for five years and has been formally trained in investigating matters related to Homeland Security and National Security. One of the roles the MCTC performs is the forwarding of Suspicious Activity Reports (SARs) to the proper investigative agencies, whether on the county, state or federal level. SARs are initiated under the "See Something- Say Something" campaign wherein anyone can report suspicious behavior with the goal of thwarting potential terrorist activity. The detective also maintains a positive, proactive and professional relationship with any agency that may need his assistance with further investigations. Such agencies include

the FBI's JTTF, the New Jersey Office of Homeland Security and Preparedness as well as the Union County Prosecutor's Office.

Recently, the General Assignment Detective Bureau has taken on the task of being the lead investigative unit in all alleged animal cruelty complaints within the city of Linden. Such investigations were previously conducted by state or county humane society personnel, but due to state legislative action, this responsibility was transferred to local police agencies. Two detectives have attended a forty-hour training program in order to investigate these crimes and offenses, and have been certified as Humane Law Enforcement Officers (HLEOs). These two detectives work exclusively with one particular Assistant Prosecutor at the Union County Prosecutor's Office for legal advice or to have criminal charges approved, when appropriate. Any citizen, at any time, may call the Linden Police Department to report animal cruelty concerns, and an officer will be dispatched to investigate and check the welfare of the involved animal(s), and take action to ensure the safety of the animal if necessary. Animal cruelty can range from leaving an animal outside or in a car in harsh weather conditions, to intentional physical abuse. When an officer determines that such an offense has occurred, the HLEOs may conduct further investigation to collect evidence and prosecute any responsible parties for acts deemed in violation of state animal cruelty statutes.

During the course of their criminal investigations, all Linden Police detectives frequently work with various law enforcement agencies including, but not limited to: the Union County Prosecutor's Office, New Jersey State Police, the FBI, US Immigration and Customs Enforcement, NJ Department of Corrections, and numerous police agencies within our state, and often times, surrounding states.

JUVENILE BUREAU

The Linden Police Department Juvenile Bureau, a unit of the Investigative Division, investigates all crimes and offenses committed by youths under the age of 18 and all crimes and offenses where a juvenile is a victim. Included in this category are drug and alcohol violations, child abuse, sexual abuse cases, cybercrimes and simple assaults, just to name a few. Many cases investigated by the Juvenile Bureau are not criminal in nature, but affect the health and welfare of the child. Examples of these types of investigations are runaways, truants, incorrigible youths, sick or injury calls, and parent/child disputes.

The Juvenile Bureau is involved in activities which attempt to discourage improper behavior before it starts, in cooperation with organizations such as the Juvenile Conference Committee, Mayor's Youth Commission, Union County Missing and Exploited Children Commission, Union County Underage Drinking Commission, Union County Juvenile Officers' Association, New Jersey State Juvenile Officers' Association, and the Nationwide Amber Alert system.



The Juvenile Bureau Commander, a lieutenant, in addition to managing the daily operations of the office, acts as the liaison officer between the Linden Board of Education and the Linden Police Department. He is also the Department's designated Bias Incident liaison to the Union County Prosecutor's Office, tasked with monitoring and/or investigating alleged or confirmed bias-related crimes. Under his command is a sergeant, four detectives, one clerk, and two Special Law Enforcement Officers-Class III, or SLEOs for short.

The Juvenile Bureau sergeant supervises the detectives assigned to the unit and also serves as a community liaison, coordinating over 160 public events in 2018 either run by the police department or others where police officials were invited to attend. The sergeant and/or Juvenile Bureau personnel directly participated in over fifty of those events, including lectures to a wide variety of groups that may request a guest speaker regarding any of the functions of the Juvenile Bureau, Crime Prevention or general community outreach initiatives.

One of the Juvenile Bureau detectives is designated a School Resource Officer (SRO) dedicated to Linden High School, when classes are in session. The SRO works cooperatively with the school personnel to ensure that the school environment is safe and secure, and interacts with the student body to provide assistance and maintain open lines of communication between the police and students. The SRO also conducts investigations of incidents involving high school students or occurring on high school property, and handles regular Juvenile Bureau investigations when school is not in session.

During the 2018 calendar year, the detectives assigned to the Juvenile Bureau investigated over 300 incidents that were referred to the Linden Police Department or initiated by the Juvenile Bureau. Juveniles were taken into custody for incidents ranging from robbery to disorderly persons offenses. Some of these cases are referred to the Family Division of Superior Court in the form of a juvenile delinquency complaint, for adjudication before a Judge, similar to prosecution of an adult for a criminal offense. Other less serious matters are addressed through processes such as Stationhouse Adjustment, an alternative method to handle first-time juvenile offenders who have committed minor juvenile delinquency offenses in lieu of signing a juvenile delinquency complaint. The intent of the stationhouse adjustment program is to provide for immediate consequences, such as community service or restitution, and a prompt and convenient resolution for the victim, while at the same time benefitting the juvenile by avoiding the stigma of a formal juvenile delinquency record. In many instances, this early intervention will deter the youth from continuing their negative behavior and divert the youth from progressing further into the juvenile justice system.

In cases where it is determined that a juvenile was the victim of a criminal offense committed by an adult, the Juvenile Bureau detectives will sign criminal complaints against the adult suspect and assist with the prosecution of the case through the Superior Court system, in cooperation with the Union County Prosecutor's Office. Where the adult may be accused of a less serious offense, the detectives may assist the parents/guardians of the juvenile victim to pursue the matter in the Municipal Court system.

The detectives also responded to Linden High School, McManus Middle School, Soehl Middle School, and the elementary schools on a regular basis throughout the year for both criminal and non-criminal incidents, as well as proactive, preventative endeavors. In addition, Juvenile Bureau personnel observed or participated in dozens of drills held monthly at all schools within the district, such as active shooter/lockdown, shelter in place, and fire and non-fire evacuations.

Detectives also assisted the Linden High School staff with Senior Prom and Graduation, as well as assisting the Mayor's Youth Commission with Project Graduation in June.

Beginning in the 2018-2019 school year, two retired Linden Police officers were rehired by the city to work as Special Law Enforcement Officers-Class III (SLEOs) in the Linden school district. One SLEO is currently assigned to the Linden High School Academy building and the other is assigned to the largest elementary school in the district, School #2, although these locations can be altered throughout the district as needs dictate. Their primary function is to provide security for the students and staff in their assigned buildings during the school day and at some after-hours events, while also interacting with the student body to foster police/community relations. In the near future, in cooperation with the Board of Education, this program is expected to be expanded to eventually assign a SLEO to every school in the district on a full-time basis.

In 2018, the Juvenile Bureau planned and debuted the Linden Police Youth Academy, which was implemented to help strengthen the already growing relationship between the youth of Linden and the Linden Police Department, and build self-confidence and discipline. This program was designed to provide its twenty-five participants with firsthand knowledge of the duties and responsibilities of a police officer and give them an opportunity to interact and learn about the Linden Police Department and other local, state, and federal law enforcement and emergency response agencies. Each recruit received basic training in police procedures/operations, criminal investigation, drill and ceremony, and first aid. The five-day program, held July 23rd to 27th, included a series of lectures, demonstrations, and hands-on activities presented by Police Officers from Linden and representatives from partnering agencies including the Union County Sheriff's Office (K-9 and Crime Scene Units), the Union County Emergency Response Team (SWAT), HAZMAT/OEM, the Union County Prosecutor's Office Homicide Task Force, the Union County Police Bomb Squad, Linden Fire Department, New Jersey Transit, the New Jersey State Police NorthStar Medevac Helicopter team, the FBI, U.S. Customs, Homeland Security and U.S. Marine Corps. The Youth Academy proved to be an enjoyable introduction to policing and its vital role within our community and concluded with a graduation ceremony for family and friends. Due to the success of the program, the Youth Academy will be conducted on an annual basis, during the month of July, for Linden youths graduating from the 6th through 8th grades.

Juvenile Bureau personnel joined forces with the Union County Prosecutor's Office (UCPO) and three other municipal police departments to hold the inaugural Summer Slam youth basketball tournament, marking the launch of a new initiative intended to connect local student-athletes with representatives of local law enforcement in fun, engaging ways. Several 5th and 6th grade Linden students were recruited to form a team representing the city of Linden, coached by Linden Police officers. After several practices, the one-day tournament was held at the Dunn Center in Elizabeth on August 3rd.

Juvenile Bureau detectives handled months of planning and preparations for the annual National Night Out activities held August 7th. This year's event was greatly expanded over previous years and attendance was at an all-time high. Besides police, fire department and Linden Office of Emergency Management equipment displays, the Linden Police Department joined community leaders, local business owners, and residents for a night filled with tons of food, giveaways, raffles, and activities for the kids, including laser tag, a video game truck, face painting and airbrush tattoos. As always, the event was offered free of charge, thanks to generous donations and the participation of local businesses, including Walmart, Target, Home Depot, Starbucks, Venice Pizza, Klippers Barber Shop, and many others. The event is the largest in a series of community-oriented activities hosted by the Department as part of the focus on community policing, and promotes the partnership between police and community members to make our neighborhoods safer, more caring places to live.

In 2018, the State of New Jersey Juvenile Justice Commission's Detention Monitoring Unit performed an onsite visit to the Linden Police Department to ensure that all state and federal laws pertaining to arrested juveniles were being followed. This is the 22nd consecutive year that our Department was found to be in compliance with all state and federal guidelines.

NARCOTICS BUREAU

The Linden Police Department Narcotics Bureau stresses integrity, professionalism, fairness, and partnerships. The Narcotics Bureau is currently staffed by two detectives, a sergeant, and a lieutenant, reporting to the Investigative Division Commander. These dedicated individuals are tasked with the primary or follow-up investigation of all narcotic related violations and vice offenses (prostitution and gambling). All members of the Narcotics Bureau are current members of the New Jersey Narcotics Enforcement Officers Association and have attended various seminars and training courses relating to the enforcement of the New Jersey Drug Statutes, Drug Identification, Advanced Narcotics Investigations and the Laws of Arrest, Search and Seizure. Continued in-service training for the members of the Narcotics Bureau is essential to ensure that they remain cognizant of the ever-changing drug subculture and enhance their expertise in the field of narcotics.

The Linden Police Narcotics Bureau is often involved in multi-jurisdictional investigations, collaborating with county, state, federal, and other municipal agencies in order to reach their objectives. Many of the cases are often time consuming and labor intensive. A typical investigation of this type might involve protracted physical and electronic surveillance, extensive research into the criminal organization, and financial backgrounds of the subject or subjects under investigation. These cases routinely generate seizures of narcotics and other controlled dangerous substances, and forfeitures of firearms, US currency, and assets of the criminal enterprise. In addition, they provide a wealth of criminal intelligence that is valuable to the entire law enforcement community.

The unit has a detective available on an on-call basis, twenty-four hours a day, seven days a week. In addition to the detective's self-initiated investigations and regular caseload, the on-call detective will immediately respond and follow up investigations of large scale drug seizures, overdoses, and prescription fraud.

During the 2018 calendar year, the Linden Police Narcotics Bureau was able to successfully complete 27 "self-initiated" and "information received" type investigations, resulting in 38 arrests. Of the 27 investigations, 8 resulted in the approval and execution of Superior Court approved Search Warrants on persons and locations. These statistics do not equate to the actual number of cases the Narcotics Bureau investigated because the detectives also conduct follow up investigations of all additional narcotics related cases that are generated by the Patrol Division and Juvenile Bureau.

In addition, the Narcotics Bureau collaborated with a federal agency to execute an additional three (3) Search Warrants resulting from a long term investigation that originated in June of 2018 and concluded in December 2018. The experience gained in surveillance techniques, networking opportunities and the exposure to a federal investigation of this magnitude will pay huge dividends to the Linden Police Department and the city's citizens for a long time.

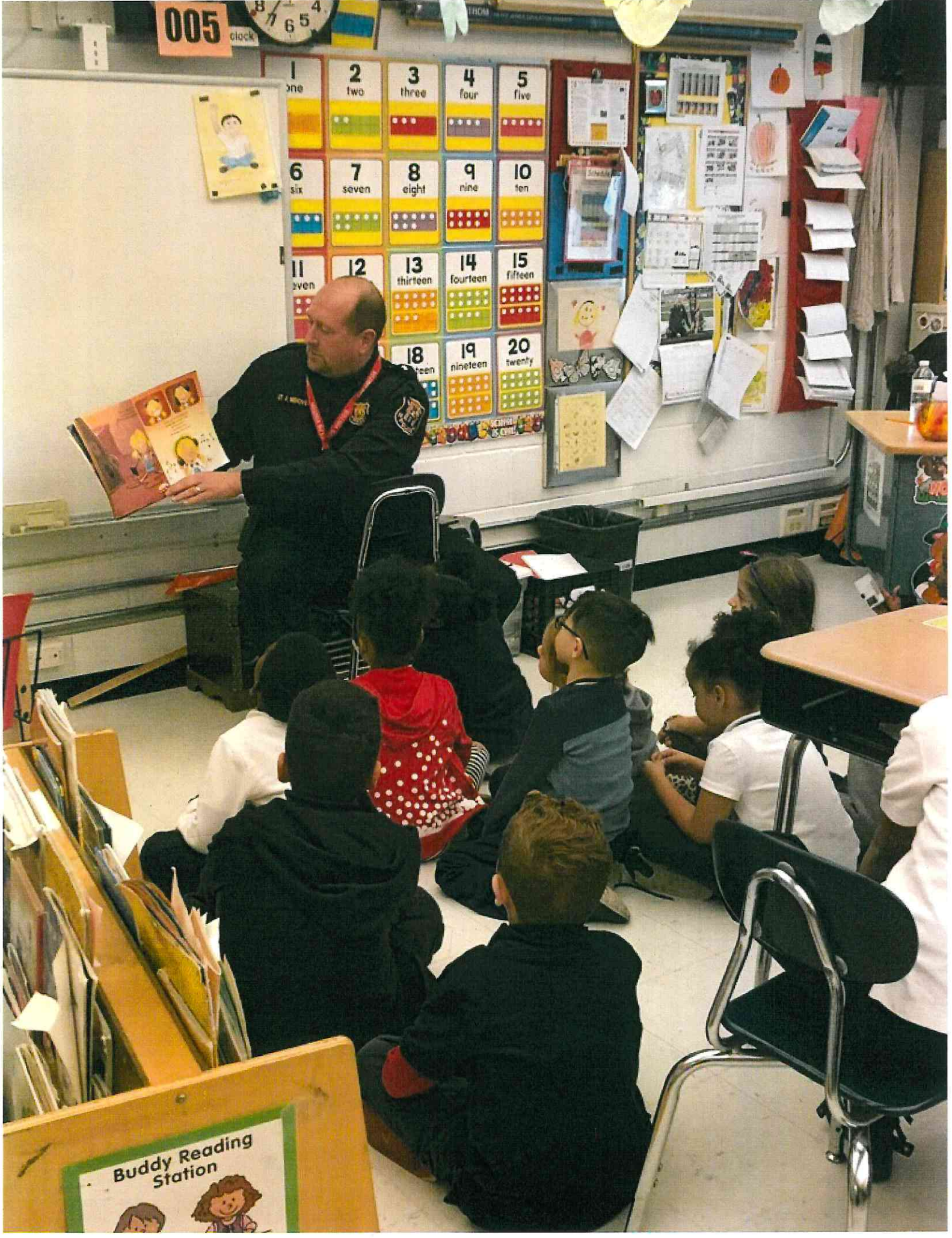
Narcotics Bureau personnel manage the Linden Police Department's participation in Project Medicine Drop, a statewide initiative in cooperation with the New Jersey Division of Consumer Affairs, whereby citizens can safely, securely and anonymously dispose of unused or unwanted medications in an effort to avoid misuse and abuse, and do so in an environmentally sensitive manner. The main feature of this program is a secure drop box, located in the vestibule of police headquarters, where citizens can place unneeded or expired solid pharmaceuticals such as pills, capsules, patches, inhalers, and pet medications, and keep them away from those at risk of abusing them. The drop box is available to anyone, 365 days a year, at any time of the day or night, and those depositing these items will not be questioned by police officers. The contents of the drop box will periodically be collected and taken for destruction by Narcotics Bureau personnel. During 2018, approximately 200 pounds of medications were deposited by citizens and safely destroyed.

In addition to this stationary drop box, the unit also has a portable drop box which the detectives can take to local business or community events to allow employees or other community members the opportunity to dispose of pharmaceuticals in a safe, convenient, and responsible manner. In 2018, the portable drop box was used at the Infinium "Safety Day" event, where approximately 2 pounds of pharmaceuticals were collected. The unit also collaborated with the Drug Enforcement Administration during the National Prescription Drug Take Back Day operation. Take Back Day is a national event, held annually, that also aims to provide a safe means for the public to dispose of unneeded prescription drugs. During Take Back Day in April, 2018, citizens surrendered 30 pounds of pharmaceutical products which were safely disposed.

In June of 2018, the Narcotics Bureau personnel assisted the Union County Prosecutor's Office in conducting Operation Helping Hand, a weeklong strategy aimed at identifying Union

County residents who are drug abusers and offer them substance abuse treatment and counselling, with the hope that they could break the scourge of addiction.

Overall, the Linden Police Narcotics Bureau made a significant impact in the city of Linden throughout 2018. Numerous drug traffickers were placed in jail, large quantities of controlled substances were taken off the street, dangerous weapons confiscated and property and currency seized. The intangible assets gained from these efforts cannot be quantified in any report generated here. All this was done with one goal in mind: to maintain a high quality of life in the city of Linden for our citizens and those who travel through our city.



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INTERNAL AFFAIRS UNIT

The Linden Police Department Internal Affairs Unit is part of the Professional Standards Division. The Professional Standards Division Captain oversees one (1) Lieutenant and one (1) Sergeant assigned to the Internal Affairs Unit. As needed, the Internal Affairs Unit obtains the temporary assistance of additional Officers specifically trained to perform pre-employment background investigations for both sworn and unsworn positions within the Linden Police Department.

During 2018, Internal Affairs handled or reviewed one hundred and forty-four (144) internal/external complaints. One hundred and twelve (112) complaints were against sworn personnel and thirty-two (32) complaints were against non-sworn employees. For sworn personnel complaints, there was one (1) complaint of excessive force, no complaints of improper arrest, no complaints of improper entry, two (2) complaints of an improper search, six (6) complaints of other criminal violations, six (6) complaints of differential treatment, nineteen (19) complaints of demeanor, one (1) complaint of domestic violence, and seventy-seven (77) other rule violation complaints.

Fifty-four (54) complaints were external complaints from citizens, one (1) complaint was anonymous, fifty-seven (57) complaints were internal complaints, initiated within the police department. There were one hundred and thirty-six (136) closed in calendar year 2018, sixty-four (64) were sustained, eight (8) were not sustained, six (6) were unfounded, forty-eight (48) were exonerated, and ten (10) were administratively closed. There were twenty-six (26) investigations opened in 2018 which were carried over into 2019.

The Internal Affairs Unit is also mandated to review all use of force incidents and police vehicle pursuits. During 2018, there were fifty-six (56) use of force incidents involving one hundred and ten (110) officers. There were also twelve (12) vehicle pursuits reviewed.

The Internal Affairs Unit also conducts the Linden Police Department's random drug testing program, and when necessary, reasonable suspicion drug testing for sworn employees. In 2018, twenty-seven (27) sworn employees were randomly drug tested with all tests negative for illegal substances. There were no reasonable suspicion drug tests administered. Additionally, drug testing for all City of Linden police officer applicants is administered through Internal Affairs. Thirty-seven (37) police officer applicants were drug tested in 2018. One test was positive for illegal substances resulting in an automatic disqualification for employment.

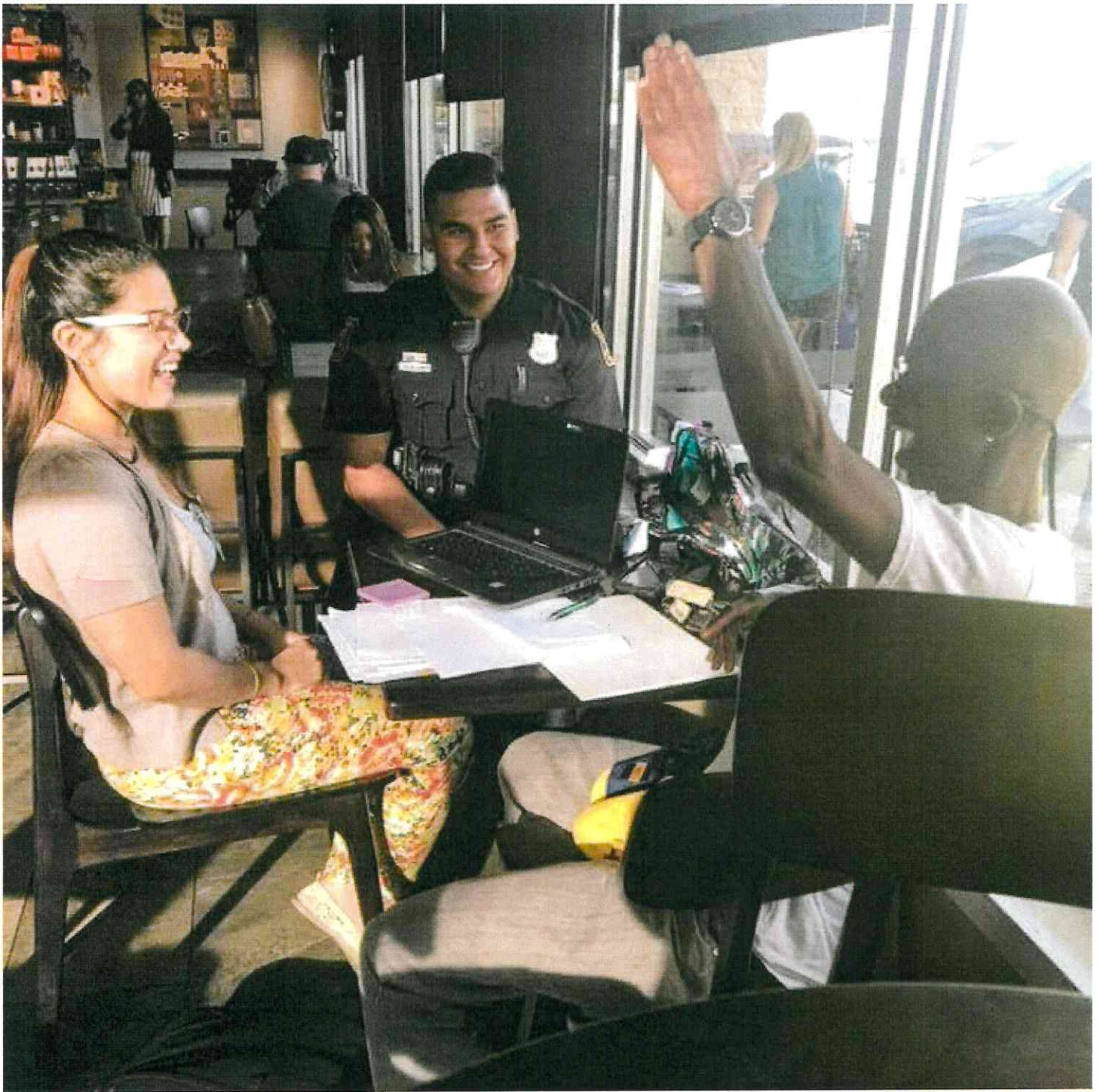
The Internal Affairs Unit is also charged with completing pre-employment background investigations on individuals for positions of Police Officer, 911 Tele-communicator, Auxiliary Police Officer, Parking Enforcement Officer, police department civilian employee and City of Linden Office of Emergency Management member. In 2018, over fifty-three (53) pre-employment background investigations were completed.

The Internal Affairs Unit conducts twice yearly checks of the driver's licenses of all sworn members. This check ensures that all officers currently have and have had at all times during the

year, valid driving privileges. The check also ensures that all sworn personnel have not failed to report any traffic tickets that may have been received as required by Department Standard Operating Procedure (SOP). There were no invalid driver's licenses found and no violations of this SOP in 2018.

As mandated by the State of New Jersey Attorney General Guideline on Internal Affairs Policy and Procedure, the following is a Synopsis of Disciplinary Action for all complaints where a fine or suspension of 10 days or more was assessed to an agency member in 2018:

Officer was suspended for thirty (30) working days for Performance of Duty, Prohibited Activity on Duty, and Other Sufficient Cause. It was determined that the officer improperly handled evidence.









RECORDS BUREAU

The Records Bureau is considered the records management center of the Linden Police Department; every report, regardless of nature or seriousness of the case, is ultimately sent to the Records Bureau. The Bureau, comprised of five clerical staff members supervised by the Support Services Sergeant, collect, assemble, and file the ever-increasing volume of recorded information coming to the attention of the Police. Although Police Officers devote a considerable amount of time to paperwork, prosecution would be impossible without diligent and reliable record keeping.

Every report submitted to the Records Bureau is reviewed by clerical staff members for completeness. Clerks prepare reports for all indictable cases and forward them to the Union County Prosecutor's Office for action by the Grand Jury and/or trial in Superior Court. A total of **342 Indictable Crime Packages** were compiled in **2018**; **243 packages** for the Detective Bureau, **163** for the Narcotics Bureau.

One of the primary functions of the Bureau is the generation and submission of the Uniform Crime Report (UCR). Each month, a clerk and the Sergeant prepare the required data into a report, which generates statistical data that is forwarded to various governmental agencies including the New Jersey State Police and the Federal Bureau of Investigations (FBI). 2018 UCR statistics are provided at the end of this report.

The firearms application and permit process is handled almost exclusively by the Records Bureau clerks. Clerks are assigned to assist applicants with the required paperwork and guide them through the application process. Clerks ensure that the completed package, including all job and personal reference requests (usually three per applicant) are verified and submitted to the Sergeant who completes the required background checks. This process involves a great deal of interaction with the public, the applicant, and multiple local, county and state Police agencies. In **2018**, the Department issued **114 Firearms ID Cards** and **280 Firearms Handgun Permits**. Several firearm requests have not been completed, and were carried over to **2019** due to incomplete paperwork or background checks.

The Bureau clerks are responsible for preparation of weekly "lawyer packages" in response to Open Public Records Act (OPRA) requests for accident reports by Law Offices and Private Medial Organizations/Practices. For **2018**, the Records Bureau prepared and delivered **232** accident report packages. These OPRA Requests generated **\$2,800.90** in revenue.

The clerks are responsible for maintaining records for every aspect of Police activity, from warrants, to parolees, to vehicle tows and expungements. The Report Management System (RMS) database must be updated regularly so officers and dispatchers can access important information, including active restraining orders (**170 Restraining Orders; 14.09% increase from 2017**), firearms permits, and special safety notifications for people and addresses. Records Bureau Clerks are also responsible for the processing of additional miscellaneous government documents which include the following: burn requests (**1,340 Burn Requests, 38.86% increase from 2017**), Death Lists (**189 Death Lists; 2.4% increase from 2017**), Expungements (Final Orders) (**24 Final Orders of Expungements; 26.32% increase from 2017**), and the verification

and completion of DWI/DUI case file (**189 DWIs/DUIs completed; 71.82% increase form 2017**). Clerks also maintain the Linden Emergency Response System (LERS) (**31 LERS entries have been created for 2018; 82.35% increase from 2017**), which provides Police with residential information of elderly or at risk residents that may not be able to open their door during an emergency.

Clerks are jointly responsible for looking up and completing background checks for NJ Child Protection & Permanency (CP&P - formerly DYFS), military inquiries, and good conduct letters (**34 in 2018**), as well as preparing use of force and pursuit reports for review by Internal Affairs. A clerk is assigned to oversee, under the Sergeants supervision, the Department's College Internship Program for the Records Bureau.

FINANCIAL REPORT

For the year **2018**, the Records Bureau generated **\$18,809.62 in revenue**. The Records Bureau was responsible for collecting revenue for the following services provided throughout 2018:

Service Type	Quantity of Services	Quantity of Revenue
Good Conduct Letters	34	\$170.00
Alcoholic Beverage Control Licenses (ABC)	118	\$2,950.00
Fingerprint Requests	1	\$9.00
Discovery Requests	174	\$812.00
Sound Truck Permits	0	\$0.00
Open Public Record Act Requests (OPRA)	232	\$2,800.90
Accident Reports	1959	\$10,387.52
Incident Reports	69	\$251.05
Firearms Identification Cards	146	\$1,017.00
Handgun Purchase Permits	81	\$322.00
Miscellaneous - Unidentified Services	1	\$90.15
Total	2815	\$18,809.62

Revenue Overview 2018	
Month	Quantity
January	\$1,647.65
February	\$1,335.90
March	\$1,366.95
April	\$1,080.70
May	\$1,554.60
June	\$1,959.67
July	\$1,934.05
August	\$2,027.00
September	\$1,428.80
October	\$1,331.60
November	\$1,554.20
December	\$1,588.50
Total	\$18,809.62

2018 Uniform Crime Reporting Summary													
	January	February	March	April	May	June	July	August	September	October	November	December	Total - Grand Total
Homicide/Manslaughter	0	0	0	1	0	0	0	0	0	1	0	0	2
Rape	1	0	1	1	1	2	2	2	3	2	0	1	16
Robbery	1	8	5	1	2	3	1	2	1	5	3	6	38
Simple Assault	40	23	27	38	45	35	43	41	29	37	32	29	419
Aggravated Assault	4	7	10	8	5	5	2	8	8	3	3	4	67
Burglary	9	4	9	12	10	9	10	21	10	16	24	8	142
Larceny/Theft	59	56	57	65	86	103	95	85	79	98	66	97	946
Motor Vehicle Theft	0	3	1	2	5	5	4	2	3	1	2	3	31
Arson	0	0	0	0	0	0	0	0	0	0	1	0	1
DWT's	15	9	20	9	13	14	18	10	30	14	16	21	189
Total (By Month)	129	110	130	137	167	176	175	171	163	177	147	169	



BWC UNIT

This unit is tasked with managing all digital evidence (body camera footage, in-car camera footage, evidence photos, video statements, video surveillance, radio transmissions, 911/phone calls) by packaging these items in a format that can be shared with requestors. Ideally, these items are stored in Evidence.com where they can be found by case number and shared.

Fulfilling discovery and OPRA requests are major responsibilities of the Unit; however, every Bureau in the Department (Detectives, Traffic, Juvenile, IA, Training, Patrol) relies on the BWC UNIT. For example, case detectives request digital evidence to help in their investigations and prosecution of violators. The Traffic Bureau investigators request footage on leaving the scene and fatal accidents. The Juvenile Bureau requests video surveillance on incidents in schools for issues and security concerns for students. IA looks for digital evidence for citizen complaints and other incidents that require IA review. The Training Unit is contacted weekly for issues observed in footage provided by patrol officers in the field, and patrol requests vary from user issues, retagging evidence, maintenance of products, and connectivity.

The Unit strives to keep up with technology so that officers in the Linden Police Department are provided with the most advanced products and training available. It's been well documented that making this a priority will strengthen police accountability, professionalism and improve evidence documentation.

FULFILMENTS

- In 2018, there were **311** Discovery requests.
Urgent or high priority matters such as requests from the UCPO and outside agencies (MCPO, ACPO, ATF, FBI) were at **163**.
- In 2018, there were **63** OPRA requests involving BWC or other video footage. (This video footage requires redactions per OPRA guidelines).
- In addition to discovery requests, the BWC Unit provided completed packages for Civil Subpoenas and TORT claims. This includes digital evidence and paperwork.
- AXON FLEET replaced ICOP (a Motor Vehicle Recording System).
In 2018, **16** police vehicles were completed.
- In 2018, AXON INTERVIEW ROOM replaced Case Cracker (a Witness/Defendant statement system).

EVIDENCE.COM

- In 2018, there were over **200,000** pieces of footage to manage.
- **1458** Cases were put together for critical incidents (investigations, arrests, motor vehicle crashes, OPRA and IA) for future requests through discovery, OPRA, subpoena and common law.
- Because of the expanding workload, a civilian clerk was added to the BWC Unit to prepare cases and documents for UCPO requests, manage deletions, prepare OPRA redactions, manage burn requests, etc.
- The Unit is tasked with pulling radio transmissions, phone calls, and video surveillance. In 2018, there were **1,344** entries in Access Database that included requests for radio transmissions, 9-1-1 and other phone calls.

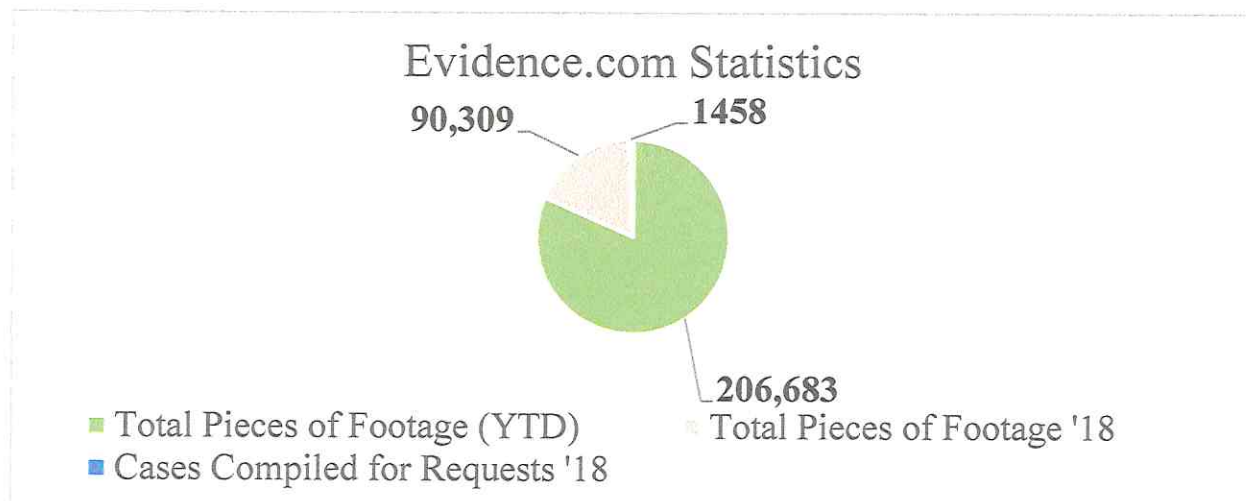
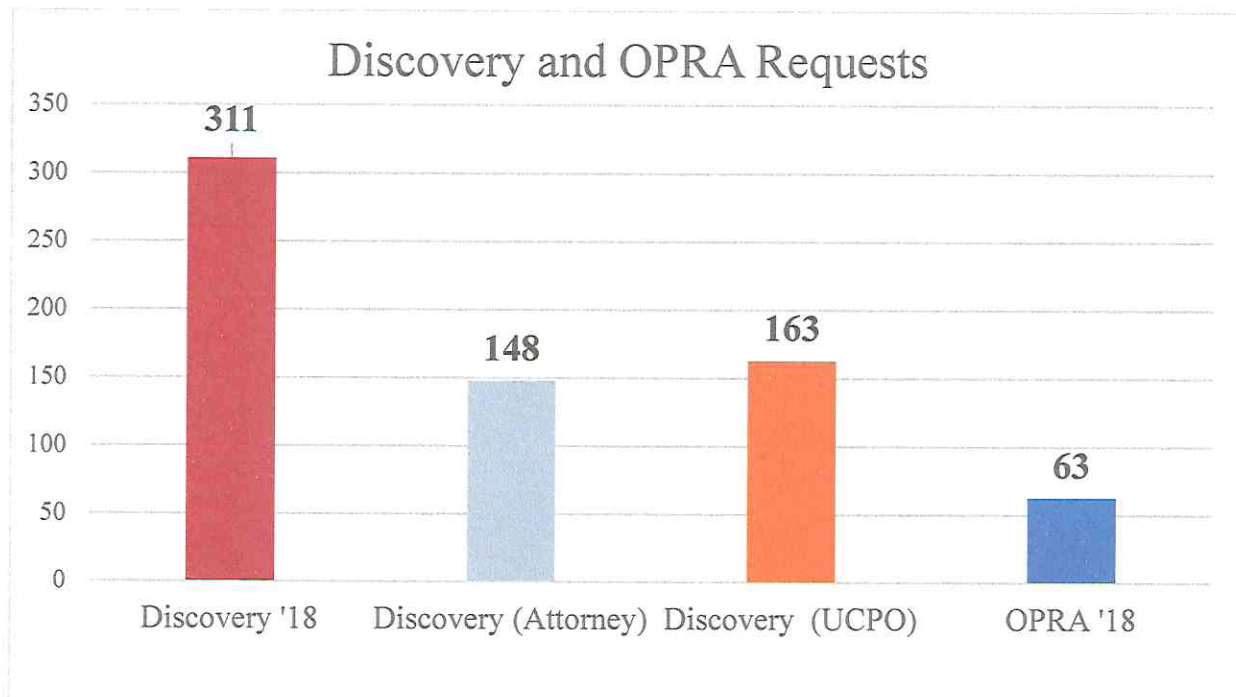
PROJECTS

- **AXON FLEET AND FLEET 2:** an in car camera system that replaced ICOP. **16** vehicles were completed. Each vehicle was outfitted with the latest equipment and technology by the Linden City garage. Each vehicle takes a few hours to install and to configure by an IT officer. The system allows for wireless offload using LTE and Wi-Fi. The footage is uploaded to Evidence.com and could be shared immediately.
- **AXON INTERVIEW ROOM:** the addition of this system allows detectives and investigators to record crucial interviews from witnesses, victims and defendants in high quality video and audio. The footage is securely stored in Evidence.com where a chain of custody is maintained. The footage is shared with the prosecutor's office and redacted for OPRA requests. There is never a need to "burn" disks and the savings in supplies and man hours continue to accumulate.
- **AXON SAVINGS:** having a committed professional relationship with vendors is crucial. In late 2017, the Linden Police Department was near its storage capacity in Evidence.com. The initial storage plan of 15 terabytes was not nearly enough. Our option to purchase additional terabytes of storage (\$700 per terabyte) would be expensive. A change was made to the amount of storage at a cost of approximately \$1,500 more per year instead of buying storage al la carte. Today we have over 47 terabytes of digital evidence. (Approximate savings \$20,000).
- In 2018, the Axon contract was re-written one year early to take advantage of more savings as technology pricing continues to rise. Adding Interview Room, FLEET 2 and additional body cameras provided us additional savings by bundling these items and including all on one bill. (Savings over the next 5 years: approximately \$140,000).

- **BWC/FLEET TRAINING:** In 2018, 20 new Police officers were trained in the use of body worn cameras and the Fleet system. The 6-hour block of instruction took place in the Linden Public Library. Each officer was instructed on BWC/FLEET use, Evidence.com and AXON applications.
- **IT ROOM/BWC UNIT/MUSTER ROOM RENOVATIONS:** this project started in 2018 and was completed in 2019. It was a combined effort of IT personnel, city workers, and the coordination of outside vendors. A new muster room was put together and duplicates as a training area for the whole Police Department for training videos, after-action plans, daily shift operations, etc.

BWC CONCLUSION

The BWC Unit requires the help of the Clerks in Records, the Detectives in Property and Evidence and IT, to fulfill the daily requests for criminal cases, civil subpoenas, tort claims and OPRA requests. The number of requests increase each year and keeping up with these requests can be at times daunting, however the team continues to produce, and fulfillment is completed without fail. In 2018, the Union County Prosecutor's Office requested that the Linden Police Department provide a class on the "Preferred Methods for Collection, Processing and Dissemination of Digital Evidence, to other Union County Police Agencies." Eight classes were held and the feedback was all positive. Those who attended were able to apply what they learned to their daily tasks and responsibilities. The LPD BWC program became the "standard" and the UCPO asked that the municipalities in Union County follow these procedures. In addition, a BWC training course was added to the John H. Stamler Police Academy for in-service training instructed by the Linden Police Department.





IT UNIT/COMPUTER SERVICES

The timely, reliable transfer of information is critical to ensuring the safety of Emergency Services personnel. The Computer Services Unit is responsible for 276 users in the Police Department, Fire Department, and Office of Emergency Management (O.E.M.). The system handles every aspect of emergency response, from the initial phone call through emergency response into the subsequent investigation. The failure of this system for even a short amount of time jeopardizes the safety of the public and our personnel.

The Computer Services Unit is comprised of a full-time senior technician, a full-time technician and a police officer under the supervision of a Support Services Sergeant. The maintenance and upkeep of various hardware and software for each department in multiple locations, as well as the troubleshooting, is the primary function of the Unit. The Unit is regularly tasked with testing and evaluating various software programs to meet the ever-changing needs of emergency service personnel.

At the end of 2018, an upgrade to the current operating system for VDI and Servers was started due to current operating systems and hardware approaching end of life in January 2020. The camera system installation has also been completed with the exception of upgrading all connections from remote sites back to the Police Department.

In 2018, Eastern Data Communications installed a city-wide camera system. The system was upgraded from a previous system and now includes 90 days of retention time for playback and download.

There were over 1000 repair requests in 2018. Examples of these requests include connectivity or network issues. This does not represent an accurate accounting of all requests, as emergency calls and requests are frequently given directly to the technician. This also does not include any hardware, software or camera system upgrade.

In 2018, the IT Unit worked with a budget of **\$967,896.44**. This amount included all digital evidence projects, all hardware/software purchases, maintenance contracts, and new renovations related items such as wiring and hardware.

